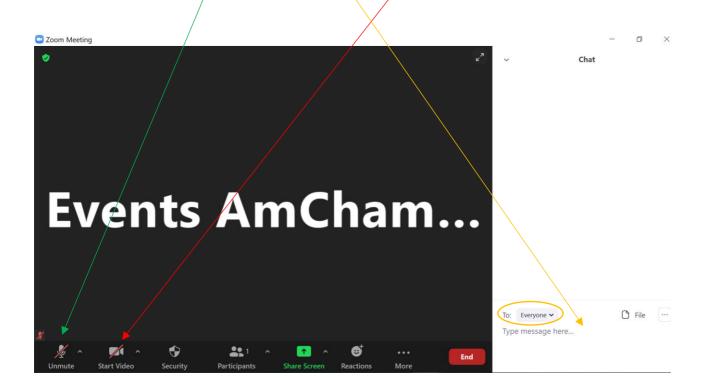


Virtual Event Participation rules and tips

Ground rules:

- Everyone should be on <u>'mute'</u> throughout the meeting by default.
- If there are any connectivity issues, we suggest to turn off the <u>video</u>.
- If you have a question flag it in the <u>'chat'</u> by ensuring that this is addressed to everyone. For clarity, please could you ensure that you use the following format: FULL NAME, COMPANY, QUESTION. Thank you.



Connectivity

- Make sure that **no other applications that use microphone/webcam are opened simultaneously on your computer**. This might interfere with your connection.
- If your device has a headphone jack, you might also consider using headphones for a better audio experience.
- Make sure that you do not have any firewall restrictions that might block your device.